

## **BY-LAWS**

**May 3rd, 2022**

### **The Fish House Fish & Game Club**

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#### **ARTICLE I**

**The name of the organization shall be:  
THE FISH HOUSE FISH & GAME CLUB**

#### **ARTICLE II**

##### **OBJECTIVE**

**The object and purpose of this organization is hereby defined as follows:**

##### **Section 1**

Encouragement of organized rifle and pistol shooting, trap shooting and archery among the residents of our community with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship.

##### **Section 2**

To propagate, protect and aid in the distribution of fish and game.

##### **Section 3**

To aid in the reforestation and the prevention of forest fires.

##### **Section 4**

To work for the enactment of sound conservation measures and to oppose all measures detrimental to sound conservation.

##### **Section 5**

To instruct junior club members in the proper handling of firearms and to also educate the true meaning of sportsmanship.

##### **Section 6**

To support sound legislation pertaining to the ownership and use of firearms and to oppose restrictive legislation regarding their ownership and use which may be detrimental to the interest of this club.

## **ARTICLE III** **MEMBERSHIP**

### **Section 1**

Any citizen of the United States of suitable character, who is sixteen years of age, and sponsored by one member in good standing, may file a written application on a form provided by the Membership Committee. The applicant may be voted into membership by a majority of members at a monthly membership meeting. Also, all prospective members, with the exception of anyone that cannot be present due to an active duty serving in the armed forces, shall be introduced in person to members present at a general meeting by his or her sponsor prior to being voted in. All new members will have a 90-day probation period. A non-refundable initiation fee shall accompany all applications for membership. All members shall receive an ID card key for access to the club.

### **Section 2**

Youths aged five to fifteen are eligible for Junior Membership, provided they are sponsored by an adult member who shall assume responsibility for the conduct of such Junior Member. Junior Members are not voting members.

### **Section 3**

The dues of each member shall be \$75.00 per year, to be paid on or before the October annual meeting. A grace period will exist for dues paid by the October Board Meeting. If not paid by the October Board Meeting, a \$25.00 fee will be assessed, and the total cost of the member's dues will be \$100.00. If the members' dues are not paid by the November meeting the membership will be dropped.

### **Section 4**

Any member who shall be found guilty of un-sportsmanlike conduct or of any conduct detrimental to the welfare of The Fish House Fish & Game Club organization may, upon two thirds vote of the Board of Directors, present at any meeting of the board, be suspended from the membership for a period of three months, and may be recommended to the members for further action (Suspension or expulsion). An accused member shall be first given an opportunity to appear in person before the Board of Directors at the next regular, or special, meeting to speak on their own behalf.

### **Section 5**

By nomination of the Board of Directors and by a majority vote of the members, any deserving member in good standing, for a minimum of five consecutive years may be granted an honorary membership to the club. No dues shall be required of such honorary member.

### **Section 6**

Active military members will have their annual membership fees waved.

### **Section 7**

A new Member Orientation checklist will be reviewed for all new members prior to range access and will include a tour of club property and overview of each range. The orientation will be conducted by designated club representatives and the reviewed checklist will be signed-off by the new member and club representative.

### **Section 8**

Waiver /Release forms will be required to be completed for all members and guests upon entering Club property – Waiver forms will be good for one calendar year for all current members.

### **Section 9**

Anyone turning off, tampering, removing, or altering, any electronic monitoring device on this Club's property will not be accepted nor tolerated. The first offense will result in a verbal warning. A second offense will result in suspension of key fob / range access for 30 days. The third offense will result in club membership termination. This policy has been set forth for the safety of our club and integrity of its operation.

### **Section 10**

All members, and their guests, utilizing any of the Club's facilities and ranges must adhere to all applicable range and safety rules. Failure to follow these rules will result in disciplinary action.

## **Section 11**

All members will be required to attend minimum of three (3) club membership meetings.

Members unable to attend meetings will have the option to work combination of three (3) club functions and or work parties through out fiscal year.

Members unable to attend required membership meetings, club functions or work parties will be assessed a \$60.00 non participation fee at end of fiscal year. This fee is an addition to any yearly club membership dues.

Exemption to meeting requirements: Active Military members.

## **ARTICLE IV** **OFFICERS**

### **Section 1**

The officers of this organization shall be President, Vice President, Secretary and Treasurer. To be eligible for any office, a member must have been in the organization at least five years in good standing, however, at the discretion of the board and with approval of the membership this requirement may be waived. The term length for officers shall be two years.

### **Section 2**

#### **President**

The President shall preside at all membership meetings of the organization, appoint all committees and shall be responsible for the functioning of the committees appointed by him. He shall act as the executive head of the organization and transact such business of the organization.

#### **Vice President**

The Vice President shall, in the absence of the President, have the same duties and powers of the President.

#### **Secretary**

The Secretary shall report a full and complete record of all proceedings at meetings of the organization. The Secretary must also carefully preserve all records in suitable books furnished by the organization and such records shall become the property of the organization. The Secretary shall have charge of all records and papers including the initiating software used to create a Club document.

#### **Treasurer**

It shall be the duty of the Treasurer to collect dues and all other monies due to the organization and to keep a record of the same, showing the source from which, it was received. The Treasurer shall deposit, in a bank all monies received, pay all bills charged to the organization on approval of the President. He shall submit a report at each regular meeting, such a report to show all money collected and the source thereof, all money paid out and the purpose for which it was paid and the balance on hand at the date of the meeting. The Treasurers financial books shall be opened to all members at all regular meetings.

### **Section 3**

#### **Board of Directors**

It shall be the duty of the Board of Directors to carry out responsibilities of the club in a business-like manner between regular club meetings. The Board of Directors consists of seven (7) separately elected directors and the officers. The term length for the additional directors shall be two years and shall be staggered from the election of club officers.

### **Section 4**

#### **Election –Protocol**

Nominations for office shall be held during the August and September membership meeting An individual can only be nominated to a single office. Elections will be held at the October meeting.

## **ARTICLE V** **MEETINGS**

### **Section 1**

The annual meeting of the club shall be held on the first Tuesday of October, at such times and places as the Board of Directors may designate.

## **Section 2**

Membership meetings of the club shall be held on the first Tuesday of each month at the club house or place as the Board of Directors may designate. The Board of Director meetings will be the third Tuesday of each month at the club house or place as the Board may designate. Unless bad weather or falls on a holiday the membership meeting and board meeting will be held on the next Tuesday. Members will be notified by email if bad weather.

## **Section 3**

Under certain circumstances the Board of Directors, or the President, may call a special meeting of the club. Also, ten or more voting members of good standing may make a written request to the President for such a meeting. These requests must also specify the objective of the special meeting.

## **Section 4**

### **Order Of Business**

1. Call to order.
2. Reading of the minutes from previous meetings.
3. Treasurer's report.
4. Reports from standing committees.
5. Report of special committees.
6. Unfinished (Old) Business
7. New Business:
  1. Presentation of resolutions.
  2. Appointment of committees.
  3. Business pertaining to future activities.
8. Adjournment

## **Section 5**

No person that is a non-member of the club shall be present at any meeting of the club unless the President of the club invites him or her.

## **Section 6**

A notice of all special meetings of the club shall be made by the recording Secretary. Every member of the club should be notified at least five days prior to the date of such meetings. A special meeting is one that does not occur at the time referenced in Article V, Section 2.

## **Section 7**

At membership meetings, two (2) Officers and 10% of the members in good standing shall constitute a quorum to conduct business of the club. At board meetings, Three (3) officers and Three (3) board members shall constitute a quorum to conduct business of the club. In the event of a tie vote, the motion will be deferred to another board meeting with a larger quorum.

## **ARTICLE VI** **COMMITTEES**

The President shall appoint the following standing committees following his or her election: Grounds – House and Hall – Advertising – By-Laws – Indoor Range – Outdoor Range – Ways and Means – Skeet and Trap – Fish and Game – Archery – Membership – Education

Special committees may be appointed to carry out certain specific duties and handle specific events when, in the opinion of the President, it is advisable.

It shall be the duty of each committee chairman to:

- A. Keep the members advised as to any pending legislation pertaining to firearms that may affect the use of rifles and pistols, and to report to the organization with recommendations in respect to such legislation.
- B. To cooperate with each other, especially in matters involving activities of joint committees.
- C. To keep the membership informed of the activities of his or her committees.
- D. To keep an accurate accounting record of all monies, received or paid, and shall submit a complete statement of his or her committee at each regular meeting.
- E. To deliver to the Recording Secretary, all instruments, documents, duplicate copies of correspondence, etc., and an up-to-date inventory of club equipment or supplies on hand with his or her committee at the end of the committee person's term.

F. To keep the Advertising Committee informed of his or her committee, and to report any assistance as may be needed to make the committee as successful as possible.

G. Inform the Web-master of the need to update the Club's web site of upcoming range closures.

## **Section 1**

### **House**

The House and Hall Committee shall have charge of all beverages, and incidentals sold in the club room. Also, the House Committee shall be responsible for the care and maintenance of all equipment in the club room.

## **Section 2**

### **Buildings and Grounds**

The Buildings and Grounds Committee shall have charge of, and be responsible for, all repairs, construction, and alteration of the clubhouse, property and shall have supervisory powers over any construction on the property of the organization in order that such construction be in keeping with the general appearance of the property as a whole. The buildings and Grounds Committee shall also have charge of, and be responsible for, all lands of the organization not specifically allotted to other committees. Shall maintain the grounds improved and shall have charge of all future development.

Shall enforce strict guidelines on no open carry of any firearms other than on sanctioned range areas.

## **Section 3**

### **Ways and Means**

The Ways and Means Committee shall plan for raising funds necessary to maintain the organization.

## **Section 4**

### **Range**

The Range Committees shall have charge of all rifle and pistol activities, both indoor and outdoor, and shall be responsible for keeping the places occupied by ranges in a neat and orderly condition and shall be responsible for the supplies and equipment used on the ranges. The Range Committee shall be responsible for the safety of members and spectators at any event, and strictly enforce the various safety measures and rules enacted by the club pertaining to the shooting of rifles and pistols.

## **Section 5**

### **Skeet and Trap**

The Skeet and Trap Committee shall have complete charge of all construction, alteration, operation and maintenance of the trap and skeet facilities of the organization. The Skeet and Trap Committee shall be responsible for the safety of members and spectators at any event, and strictly enforce the various safety measures and rules enacted by the club pertaining to the shooting of skeet and trap.

## **Section 6**

### **Archery**

The Archery Committee shall have charge of and be responsible for all equipment used in archery events and shall make arraignments for and conduct all archery contests. The Archery Committee shall be responsible for the safety of members and spectators of any event, and strictly enforce the various safety measures and rules enacted by the club pertaining to the shooting of Archery.

## **Section 7**

### **Fish and Game**

The Fish and Game Committee shall have the charge of, and be responsible for the distribution of any and all fish and game received from outside sources. They shall also have charge of any propagation of fish or game by the organization.

## **Section 8**

### **Membership**

It shall be the duty of the Membership Committee to take all measures as may be necessary to ascertain the qualification and fitness of all applicants, and to report their findings to the members of the organization. To collect dues from paying members and keep an accurate, up to date membership list.

## **Section 9**

### **Advertisement**

It shall be the duty of the Advertisement Committee to publicize the activities and announcements the organization has either planned or held, including competitor names, scores, contest monies and contest winning weights into local newspapers and magazines.

**Section 10  
Entertainment**

It shall be the duty of The Entertainment Committee to arrange and supervise all programs of entertainment as directed by the club.

**Section 11  
By-Laws**

It shall be the duty of The By-Laws Committee to make, record, revise and clarify by-laws set forth by Executive and approved by general members. Any changes will be presented to membership via email, (Hard copy if so requested) allowing for timely review and voted on during the next membership meeting.

**Section 12  
Education**

It shall be the duty of the education committee to arrange and supervise all programs pertaining to hunter's safety and education programs held at the club.

**Section 13  
Finance Committee**

It shall be the duty of the Finance Committee to oversee all financial activities in cooperation with the treasurer.

**Section 14  
Webmaster**

It shall be the responsibility of the webmaster to keep the Club's web site up to date and representative of the Club's need to inform its members and others that may have an interest in the Club. The status of activities and the Open/Closed status of the ranges is to be current.

**ARTICLE VII  
FINANCES**

The Treasurer shall be authorized to pay, not to exceed \$500.00 (changed from \$250.00) in one instance, other than operating expenses, on the order of the president to cover emergencies arising between meetings where there is not opportunity for the membership to act. In the event that it becomes necessary to sell, lease or transfer in title, property or portion thereof, considered as owned by The Fish House Fish and Game Club, a 2/3rds vote of the members in good standing shall be required for its approval. The President and Treasurer are required to sign any documentation to obtain club financing. Operation of the club will be based on a member approved, annual budget which includes operation, reserve, and capital improvement funds.

**ARTICLE VIII  
ORGANIZATIONS**

Any organization formed by members within the club shall be subjected to the constitution and By-Laws and all rules and regulations of the club. All such organizations using the club facilities and properties must have the approval of the Board of Directors. All permanent additions and monies expended becomes the property of the club.

**ARTICLE IX  
GENERAL**

**Section 1  
Abidance**

All members upon joining and becoming members of the club, thereby pledge to abide by this constitution and all rules and regulations of the club without recourse. They thereby agree to do so and to be regulated by them, and further agree that all relations within the club shall be finally fixed and decided by the club at large and no other body, legal or otherwise.

**ARTICLE X  
AMENDMENTS**

This constitution may be amended in whole or in part by a majority of the members present in a regular meeting with a quorum, provided the proposed changes have been provided to all members in advance the regular meeting.

**ARTICLE XI**  
**USE OF CLUB PROPERTY**

It is required that a refundable \$50.00 deposit and a \$100.00 donation be collected from any member who chooses to have a party for over ten (10) people at the club. (This deposit may be waived under certain circumstances by order of the board of directors) This member must contact both the House and Range Chairpersons at least one (1) month in advance to coordinate any such function to avoid conflicting engagements and have the house chairperson post the event on the Club Calendar. A member shall be financially responsible for any damage incurred while using clubhouse and or grounds over the \$50.00 deposit, apart from normal wear and tear.

**APPROVAL**

The BY-LAWS were submitted to the membership for approval on:

April 5th, 2022

The BY-LAWS were approved by a majority vote of the members present at a regular meeting on: May 3rd, 2022

Frank Tokarowski PRESIDENT

Prepared by The By-Law Committee